



## Corona protection concept of Jentschmann AG - Status 24.03.2021

### Reception

- Visitors are welcomed by our staff wearing masks.
- There will be no handshaking.
- Freedom of movement in the building may be restricted.

### Equipment

- There is a disinfectant dispenser at the reception, use is strongly recommended.
- The meeting room is equipped with an air filter.
- There is sufficient hand disinfectant and masks as well as disinfectant wipes available.

### Before, during and after meetings

- The meeting rooms must be ventilated before each visit and during meetings.
- Visitors and employees of Jentschmann AG shall use protective masks in the meeting rooms and in the entire building by arrangement.
- Sufficient distance is to be ensured between the participants in the discussions.
- A maximum number of 5 persons is allowed in the meeting room.
- Surfaces are cleaned and disinfected after each meeting.
- Objects are to be disinfected independently before use.

### Alternatives to face-to-face meetings

- Meetings can be held by telephone or video conference (MS Teams) at any time by arrangement.

### For symptoms

- Visitors with symptoms of illness such as cough, sore throat, shortness of breath (with or without fever), feverish feeling or muscle pain are requested to report in good time so that the meeting can be postponed or held by telephone or video conference if necessary.
- Employees of Jentschmann AG with symptoms of illness such as cough, sore throat, shortness of breath (with or without fever), feeling of fever or muscle pain must stay at home or go home immediately if the symptoms appear. Those who learn of a positive Corona case in the immediate area also stay at home.
- If these two points mentioned above occur, the General Manager must be informed immediately.
- In the event of suspected illness or contact with someone who may be infected, use the free Corona tests immediately and report the result.

### For travel abroad

- If required by the entry or transport regulations, a rapid or PCR test must be carried out in sufficient time. This can be organised by the applicant or by the administration ([info@jentschmann.ch](mailto:info@jentschmann.ch)). If not covered by third parties, the costs for JAG staff will be reimbursed.
- The traveller is responsible for complying with the valid protective measures and regulations during the entire journey. He/she will receive support with research in advance from our administration ([info@jentschmann.ch](mailto:info@jentschmann.ch)) and, if required, also from the Executive Director himself/herself.

**For reasons of better readability, the simultaneous use of masculine and feminine forms of language is dispensed with. All references to persons nevertheless apply to both genders and to gender-neutral persons.**